



Pastoral Hotel
110 Talbragar Street
Dubbo NSW 2830
Phone 02 6882 4219
Function Manager Grace
Email grace@harpil.com.au

FUNCTION ROOM ENQUIRIES

- **Room Hire Fee \$100**
- **Room Hire Fee including Tea & Coffee \$150**
- **This fee must be paid to secure your booking (Unless prior arrangement with Management)**
- **No refund on fee if cancelled within 14 days of your function**

Payment Options

Direct Deposit Details- BSB 082 564 Account Number 6241 11606 Name Harpil Pty Ltd

Credit Card over Phone

Payment in Person

- Final catering numbers must be confirmed 48 hours prior to function. Final numbers given are what you will be charged for.
- No outside food catering allowed (unless approved prior by management)
- Own cake may be supplied, cool rooms available to store.
- Decorations are to be only put up with blue tak, no confetti.
- Decorations will be held for 24 hours after function and then discarded unless organised prior with management.
- Security can be supplied at \$100 per hour inc GST (Security is compulsory for 18th and 21st Birthdays)
- Function Room bar will be open and closed at management's discretion.
- Sound and audio facilities are provided. HDMI and a basic music connection cord are supplied. If you require any other cords etc you will be required to supply yourself
- Testing of audio/ visual equipment for compatibility prior to event is the responsibility of the function holder
- Own musicians and DJ's allowed.